



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

**SOIL AND WATER CONSERVATION DISTRICT**

215 1<sup>st</sup> Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

## Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors on Thursday, December 11, 2025 beginning at 8:30 am in person at the Historic Courthouse, Commissioners Board Room located at 215 1<sup>st</sup> Ave S, Long Prairie, MN 56347.

Agenda Item #	Presenter
<b>1. Routine Business</b>	
1.1. Call to Order	Chairperson
1.2. Pledge of Allegiance	Chairperson
1.3. Call for Introductions	Chairperson
1.4. Act on Approving the Agenda	Chairperson
1.5. Act on Approving Minutes from November 13, 2025 Board Meeting	Secretary
1.6. Act on Approving Program Summary Report—November 2025	Treasurer
1.7. Call for Conflict of Interest	Chairperson
1.8. Celebration	
<b>2. Reports</b>	
2.1. Commissioners' Report	Byers/Denny 5 min
2.2. Director	Ossefoort 5 min
2.3. Staff Visual Report	Moore 10 min
2.4. Manager Report on Staff Accomplishments	Anton 2 min
2.5. SWCD Manager Report	Anton 5 min
2.6. NRCS Report	Thoma 5 min
2.7. FSA Report	Fellbaum 5 min
2.8. 1W1P – Sauk	Williamson 2 min
2.9. 1W1P – Red Eye	Wendel 2 min
2.10. 1W1P – Long Prairie	Katterhagen 2 min
2.11. 1W1P – Crow Wing	Wendel 2 min
2.12. 1W1P – Mississippi-Brainerd	Bebus 2 min
2.13. BWSR Report	Mayers 10 min
2.14. Buckthorn Presentation	Kevin Faust 20 min
<b>3. Decisions needed for encumbering cost-share funds</b>	
<b>4. Decisions needed for cost-share contract amendments</b>	
4.1. Mike Lovelace – C22-7830 Red Eye WBIF 2.0 –Additional \$17,595.29 for a new cost share total of \$27,420.29– Pit Closure	Anton 5 min
<b>5. Decision needed for payment of cost-share funds</b>	
5.1. Mike Lovelace – C22-7830 Red Eye WBIF 2.0 -\$27,420.29 – Pit Closure	Anton 5 min
5.2. Birchdale Township – FY24 Conservation Contracts - \$25,124.78 – Stabilization Project	Anton 10 min
5.3. Jason Batts – P23-2945 Long Prairie LCCMR -\$1,200 – Forest Stewardship Plan	Christiansen 2 min
5.4. Robert Fritze –P23-2945 Long Prairie LCCMR - \$585 – Forest Stewardship Plan	Christiansen 2 min
5.5. John Houle – P23-2945 Long Prairie LCCMR - \$1,200 -Forest Stewardship Plan – pending invoice	Anton 2 min

**5.6.** Jon and Sonja Nelson – P23-2945 Long Prairie LCCMR - \$1,200 – Forest Stewardship Plan  
– pending certification Pratt 2 min

**6. Decisions needed for operations**

**6.1.** Approve 2026 Todd SWCD Board of Supervisors meeting schedule Anton 2 min  
**6.2.** Approve 2026 Todd SWCD Board Order Anton 2 min  
**6.3.** Approve 2026 Committee Assignments Anton 2 min  
**6.4.** Approve FY24 Sauk River Grant Work Plan Rewrite Anton 2 min

**7. Discussion items**

**7.1.** Draft review of 2026 Plan of Action (POA) Anton 10 min  
**7.2.** C22-7830 Red Eye 2.0 adjustment of \$235.25 Anton 5 min  
**7.3.** Supervisors per diems Anton 5 min

**8. Contracts and documents approved by Chair**

**9. Informational**

**9.1.** 2<sup>nd</sup> Friday of the month –Radio Show  
**9.2.** Todd SWCD Tree and Plant order released on December 1, 2025  
**9.3.** Tree Order and Soil Health insert into the Leader B and Anchor papers  
**9.4.** Jay Noska retiring from Precipitation Network Volunteer Program – Chair will sign Thank you letter  
**9.5.** FY2026 Buffer Compliance request of interest was submitted on 11/10/2025

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, January 8, 2026 at 8:30 a.m. at the Historic Courthouse in the Commissioner’s Board Room located at 215 1<sup>st</sup> Avenue South, Long Prairie, MN 56347.



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## Minutes from the November 13, 2025 Regular Board Meeting

The meeting was held in person at Horseshoe Ballroom located at 25537 County 62, Browerville, MN 56438.

Chairperson Wendel called the Thursday, November 13, 2025 meeting to order at 8:30 a.m.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Others present in person were: Deja Anton, District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Jessica Moore, Conservation Technician, Bob Byers, Todd County Commissioner and Darren Mayers, BWSR.

Wendel asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Williamson to accept the revised agenda for the regular November 13, 2025 meeting.

3.2 Goodwin request was moved from payments to encumbering

5.7 Remove payment request from Birchdale Township

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve the minutes as distributed from the October 9, 2025 regular board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review the October 2025 Treasurer's Report. Program Coordinator summarized disbursement and revenues. James made a motion, seconded by Bebus to accept October's 2025 Treasurer's Report with receipts totaling \$20,912.14 and disbursements totaling \$669,554.02. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. No conflict of interest was reported.

**Reports:** No reports.

### Decisions needed for encumbering cost share funds:

James made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie LCCMR cost share funds for Brian Grundtner, C#20251113-3.1 in the amount of \$825 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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Katterhagen made a motion, seconded by Bebus to approve encumbering C23-3483 Long Prairie WBIF cost share funds for Steve Goodwin, C#20251113-3.2 in the amount of \$87,554.62 for Water and Sediment Control Basin project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

### **Decisions needed for cost share contract amendments:**

James made a motion, seconded by Katterhagen to approve encumbering additional C25-0118 Red Eye 3.0 cost share funds for Jacob Colby, C#20250930-2 in the amount of \$206.25 for a new cost share total of \$3,511.80 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by Bebus to approve extension request from Osakis Club, C#2024.07.11-3.2 until November 1, 2026 for wetland restoration project that is encumbered from County Riparian Aid cost share funds. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

### **Decision needed for payment of cost share funds:**

Bebus made a motion, seconded by Williamson to approve payment of C25-0169 Big Swan Phosphorus project development funds to Big Swan Lake Improvement Association, C#08.14.2025-3.8 in the amount of \$12,000 for alum treatment project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of C25-0310 Crow Wing WBIF cost share funds to Lyle Ashbaugh, C#2020911-3.13 in the amount of \$806.25 for a well sealing project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve payment of P25-0558 Soil Health Delivery cost share funds to Neil Zimmer, C#20250930-1 in the amount of \$1,415.85 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by Bebus to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds to Jim Johnson, C#20250911-3.3 in the amount of \$1,794.75 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of C25-0118 Red Eye 3.0 cost share funds to Jacob Colby, C#2050930-2 in the amount of \$3,511.80 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of C25-0118 Red Eye 3.0 WBIF cost share funds to Jacob Colby, C#2050814-3.15 in the amount of \$870 for crop cover project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Birchdale Township request for payment was removed from the agenda.

James made a motion, seconded by Williamson to approve payment of C25-0196 FY25 Long Prairie WBIF cost share funds to Josh Hauer, C#2024.10.10-3.3 in the amount of \$21,532.50 for a pit closure project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.



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## **Decisions needed for operations:**

Bebus made a motion, seconded by Williamson to approve the amended Crow Wing MOA to include the tribal. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to support the EARTH program signs to be developed and purchased by Management.

Discussion: A handout was provided to the Supervisors with design ideas. Discussion included removing the cattails, and adding ag to show crossover between ag and shoreland. Landowners would be presented their signs at Lake Association meetings.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

## **Discussion Items:**

**Paid Family and Medical Leave (PFML) Updates:** Formal notice was provided to the Board of Supervisors about PFML. Anton informed the board if a member decides to opt in, they must inform the board chair. Supervisors can opt in they make more than \$3,900 which would include per diems and mileage reimbursements.

**Public Facing Agenda vs Informational for the RCPP Program:** For the RCPP Soil Health program funds the agendas and minutes will only have contract numbers. Anton reported the Supervisors will be provided information at the meeting, but will need to turn in all the materials.

## **Contracts and documents approved by the Chair:**

Contract #77-1-2 was approved by the Chair on 9/11/2025.

Contract #77-1-5 was approved by the Chair on 10/10/2025.

## **Informational:**

The following information was provided for information purposes:

2<sup>nd</sup> Friday of the month – Radio Show.

An Audit engagement letter was signed by Management in the amount of \$8,400 with Clifton and Larson.

December 1-3, 2025- MASWCD Annual Convention. Wendel, Williamson, Bebus, Scheve and Pratt will be attending the MASWCD Annual Convention.

P26-0379 -2026/2027 Conservation Contracts Agreement Approved for a total of \$38,768.



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P26-0289 – 2026/2027 Conservation Delivery Agreement Approved for a total of \$40,108.

**Vest Requirements:** Please make sure you are wearing these for Todd SWCD and related events only. Think about what you say and how you act when you are wearing these vests. You are representing the district, and the County of Todd.

On August 1, 2025, Rick Baum informed Technical Management staff of a potential increase amendment needed from C24-0198 for the soil tests portion of the CNMP. Manager wanted this noted in minutes as she omitted this note from prior agendas due to forgetfulness. No set amount has been requested for amendment at this time and will likely be brought forth before payout in 2026.

A work session followed the regular board meeting to finalize the Plan of Action for 2026.

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, December 11, 2025 at 8:30 a.m. The meeting will take place at the Historic Courthouse in the Commissioner's Board Room located at 215 1<sup>st</sup> Avenue South, Long Prairie, MN 56347.

Chairperson Wendel adjourned the meeting at 9:30 a.m.

The Board of Supervisor work session ended at 1:30 p.m.

\_\_\_\_\_  
Sarah Katterhagen, Minute Preparer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deja Anton, SWCD District Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Barb James, Secretary

\_\_\_\_\_  
Date

**TODD SOIL & WATER CONSERVATION DISTRICT  
SWCD TREASURER'S MONTHLY REPORT  
PROGRAM SUMMARY**

<b>PROGRAM</b>	<b>CASH BALANCE 11/1/2025</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>ADJUSTMENTS</b>	<b>CASH BALANCE 11/30/2025</b>
District Savings Account	\$ 278,767.35				\$ 278,767.35
Change Fund	\$ 20.00				\$ 20.00
General/Misc. Revenue/MCIT	\$ 2,792.76				\$ 2,792.76
Tree Program	\$ 14,256.40		\$ 3,530.00		\$ 10,726.40
Todd County Allocation	\$ 10,000.00				\$ 10,000.00
District Operations	\$ (1,085.00)		\$ 2,938.20		\$ (4,023.20)
MPCA Feedlot Program/County Program - FY25	\$ 47,554.59				\$ 47,554.59
County Appropriation for Feedlot Program	\$ 92,209.00				\$ 92,209.00
Feedlot Performance funds	\$ 12,603.39				\$ 12,603.39
NRBG Water Plan Funds/County Program - FY25	\$ 3,649.71				\$ 3,649.71
Water Plan Levy	\$ (633.08)	\$ 1,783.00	\$ 300.00		\$ 849.92
NRBG Wetland Program Funds/County Program - FY25	\$ -				\$ -
County Appropriation for Wetland Program	\$ 2,642.77				\$ 2,642.77
Todd County AIS Program/County Program	\$ 1,174.76		\$ 1,250.00		\$ (75.24)
Todd County Riparian AID Education	\$ -				\$ -
Todd County Riparian AID Cost Share Program - 2024	\$ 23,281.37				\$ 23,281.37
Todd County Riparian AID Cost Share Program - 2025	\$ 21,861.85				\$ 21,861.85
MN State Grant	\$ 1,839.47	\$ 2,508.76	\$ 2,208.25		\$ 2,139.98
Ob Well Program	\$ (2,340.00)				\$ (2,340.00)
FY2025 Conservation Delivery	\$ -				\$ -
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 101,470.75		\$ 424.00		\$ 101,046.75
2025 MN Grant SWCD AID	\$ 99,384.13		\$ 674.67		\$ 98,709.46
2026 MN Grant SWCD AID	\$ 68,848.06				\$ 68,848.06
FY2025 Buffer Implementation	\$ 3,389.18				\$ 3,389.18
FY2024 Conservation Contracts	\$ 5,740.78				\$ 5,740.78
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
FY2026 / 2027 Conservation Contracts		\$ 38,768.00			\$ 38,768.00
FY2026 / 2027 Conservation Delivery		\$ 40,108.00			\$ 40,108.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ 11,232.18		\$ 1,415.85		\$ 9,816.33
P25-0558 MN Soil Health Delivery Grant Project Development	\$ (1,510.07)		\$ 150.00		\$ (1,660.07)
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ (1,943.31)				\$ (1,943.31)
P26-0058 2026 RCPP Soil Health Practices Technical Assistance	\$ 29,290.61				\$ 29,290.61
P26-0058 2026 RCPP Soil Health Practices Cost Share	\$ 150,000.00				\$ 150,000.00
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 53,201.95		\$ 2,212.53		\$ 50,989.42
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 56,433.87		\$ 300.00		\$ 56,133.87
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ (9,354.27)		\$ 458.63		\$ (9,812.90)
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ (89,510.80)		\$ 10,000.00		\$ (99,510.80)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 25,470.00				\$ 25,470.00
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 79,724.77				\$ 79,724.77
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 122,163.58		\$ 15,567.13		\$ 106,596.45
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 119,898.38		\$ 5,517.81		\$ 114,380.57
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 110,667.64		\$ 24,412.50		\$ 86,255.14
C25-0169 Big Swan Phosphorus Grant Tier 1	\$ 66,687.75		\$ 12,950.00		\$ 53,737.75
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ (18,494.52)				\$ (18,494.52)
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ (1,815.11)		\$ 4,381.80		\$ (6,196.91)
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ (152.66)	\$ 152.66			\$ -
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -				\$ -
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ (62,987.15)	\$ 13,568.23			\$ (49,418.92)
P25-0821 CRP Sauk River Watershed Incentive Grant	\$ -				\$ -
C24-0198 Mississippi River One Watershed - Implementation	\$ (44,775.39)		\$ 1,794.75		\$ (46,570.14)
C25-0310 Crow Wing WBIF Phase #1	\$ (3,275.29)		\$ 806.25		\$ (4,081.54)
FY2023 Red Eye Watershed LCCMR Grant	\$ -				\$ -
FY2023 Long Prairie Watershed LCCMR Grant	\$ (5,213.30)				\$ (5,213.30)
MN Ag Water Program/Partnership- Reimbursement	\$ -				\$ -
WCTSA Nutrient Management/Partnership Reimbursement	\$ (8,136.55)				\$ (8,136.55)
<b>TOTAL</b>	<b>\$ 1,384,414.55</b>	<b>\$ 96,888.65</b>	<b>\$ 91,292.37</b>	<b>\$ -</b>	<b>\$ 1,390,010.83</b>

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

## ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND  
2 - Page Break by DEPT

Print Service Dates: No

Sort: 1st: 2nd 3rd 4th 5th 6th  
G D T N M W

F - G/L Object Within Fund Number  
G - G/L Account Number  
P - G/L Object Within Dept Number  
D - Transaction Date  
M - G/L Month & Year  
N - Vendor/Payer Name  
T - Type Of Transaction  
W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals  
2 - Detail and Subtotals by OBJECT Range  
3 - Subtotals only by OBJECT Range  
4 - Account Totals and Subtotals by OBJECT Range  
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No Type of Report: 1 1 - DETAIL  
2 - ABBREVIATED

Specific Dates: From: 11/01/2025 Thru: 11/30/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603



SARAHK

12/4/25 7:24AM

Fund 79 - TODD SOIL &amp; WATER AGENCY FU

\*\*\*\* **Todd County** \*\*\*\*

## ACCOUNT ACTIVITY REPORT

From: 11/01/2025 Thru: 11/30/2025

Page 2

Report Basis: 1



Tran		G/L		Receipt/Warrant		Invoice		Accr				
SC	Type	Vendor	Mont	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT-CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY PARTNERS)												
RE	RE	MN State - MMB	11/2025	148571	11/19/2025	222	800.00 -	77-25-W099				1
RE	RE	MN State - MMB	11/2025	148651	11/26/2025	222	1,708.76 -	Miscellaneous				1
79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY PARTNERS)						Total	2,508.76 -					
79-603-000-0000-6103 - PER DIEM												
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905538	11/10/2025	333	125.00	SWCD Board Meeting	10-9-25			1
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905538	11/10/2025	333	125.00	AREA II Meeting	9-30-25			1
DI	DI	12811-BEBUS/LARRY	11/2025	245463	11/17/2025	333	125.00	SWCD Board Meeting	11-13-25			1
DI	DI	12811-BEBUS/LARRY	11/2025	245463	11/17/2025	333	125.00	Watershed Policy Mtg	10-27-25			1
DI	DI	17255-JAMES/BARBARA	11/2025	905549	11/17/2025	333	125.00	SWCD Board Mtg	11-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	11/2025	905550	11/17/2025	333	125.00	SWCD Board Mtg	11-13-25			1
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	125.00	SWCD Board Meeting	11-13-25			1
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	125.00	Crow Wing Policy Mtg	10-29-25			1
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	125.00	Red Eye PRAP Review	10-20-25			1
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905558	11/17/2025	333	125.00	SWCD Board Meeting	11-13-25			1
79-603-000-0000-6103 - PER DIEM						Total	1,250.00					
79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS												
DI	DI	11418-MASWCD	11/2025	245526	11/24/2025	333	405.00	MASWCDAnnualConvention-Bebus	Todd SWCD			1
DI	DI	11418-MASWCD	11/2025	245526	11/24/2025	333	405.00	MASWCDAnnualConvention-Wendel	Todd SWCD			1
DI	DI	11418-MASWCD	11/2025	245526	11/24/2025	333	405.00	MASWCDAnnualConv-Williamson	Todd SWCD			1
DI	DI	11418-MASWCD	11/2025	245526	11/24/2025	333	245.00	AnnualConv-AwardsLuncheonx7	ToddSWCD			1
79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS						Total	1,460.00					
79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)												
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905538	11/10/2025	333	19.60	Mileage	10-9-25			1
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905538	11/10/2025	333	9.80	Mileage	9-30-25			1
DI	DI	12811-BEBUS/LARRY	11/2025	245463	11/17/2025	333	42.00	Mileage	11-13-25			1
DI	DI	12811-BEBUS/LARRY	11/2025	245463	11/17/2025	333	26.60	Mileage	10-27-25			1
DI	DI	17255-JAMES/BARBARA	11/2025	905549	11/17/2025	333	12.60	Mileage	11-13-25			1
DI	DI	5981-KATTERHAGEN/DALE	11/2025	905550	11/17/2025	333	4.20	Mileage	11-13-25			1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	16.80	Mileage	11-13-2025			1
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	29.40	Mileage	10-29-25			1
DI	DI	23002-WENDEL/WAYNE	11/2025	245502	11/17/2025	333	32.20	Mileage	10-20-25			1
DI	DI	9450-WILLIAMSON/THOMAS	11/2025	905558	11/17/2025	333	35.00	Mileage	11-13-25			1
		79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total										
		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	14377-MN DEPT OF AGRICULTURE	11/2025	245443	11/10/2025	333	280.00	Nursey Certificate - Tree Sale	Todd SWCD			1
DI	DI	12414-PHEASANTS FOREVER	11/2025	245529	11/24/2025	333	3,250.00	FY2025 Contribution	ToddSWCD			1
		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS Total										
		79-603-000-0000-6845 - PROGRAM/PROJECT EXP(GENERAL/AGENCY										
DI	DI	17746-LARSON ABSTRACT COMPANY	11/2025	245439	11/10/2025	333	46.00	Recording Fee - NOFR	014466			1
DI	DI	17746-LARSON ABSTRACT COMPANY	11/2025	245439	11/10/2025	333	46.00	Recording Fee - Easement	014466			1
DI	DI	17746-LARSON ABSTRACT COMPANY	11/2025	245439	11/10/2025	333	1,826.25	Owners Insurance Premium	014466			1
DI	DI	17746-LARSON ABSTRACT COMPANY	11/2025	245439	11/10/2025	333	290.00	Exam Fee	014466			1
		79-603-000-0000-6845 - PROGRAM/PROJECT EXP Total										
		PROGRAM 000 - PROGRAM Total										
		PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
		79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP COLLABORATIVE										
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	2,212.53	Admin Hours - Q3 2025	9-2025-3			1
		79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP Total										
		79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP COLLABORATIVE										
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	10,000.00	Cost Share Reimb - The Manor	9-2025-3			1
		79-603-518-0000-6807 - COST SHARE EXP-C23-3483 LP Total										
		79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVE										
DI	DI	20400-THE LAMAR COMPANIES	11/2025	245499	11/17/2025	333	300.00	Drinking Water Billboard	117641040			1
		79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP Total										
		79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP COLLABORATIVE										
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	458.63	Tech Hours - Q3 2025	9-2025-3			1
		79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP Total										



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
			PROGRAM 518 -	C23-3483 LP	Total		12,971.16					
				COLLABORATIVE FY23								
				WBIF								
			PROGRAM 519 -	SWCD AID								
				79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID								
DI	DI	13350-BENNING PRINTING & PUBLISHING	11/2025	245506	11/24/2025	333	674.67	13 Vests - SWCD Staff/Sprvisor	7821			1
			79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID	Total			674.67					
			PROGRAM 519 -	SWCD AID	Total		674.67					
			PROGRAM 526 -	C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI								
				79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP IM								
DI	DI	14771-JOHNSON/JAMES	11/2025	245520	11/24/2025	333	1,794.75	Cost Share - Cover Crop				1
			79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP	Total			1,794.75					
			PROGRAM 526 -	C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI	Total		1,794.75					
			PROGRAM 527 -	P25-0558 SOIL HEALTH DELIVERY								
				79-603-527-0000-6807 - COST SHARE EXP:P25-0558 SOIL HEALTH D								
DI	DI	18085-ZIMMER/NEIL & MARGARET	11/2025	245533	11/24/2025	333	1,415.85	Cost Share - Cover Crop				1
			79-603-527-0000-6807 - COST SHARE EXP:P25-0558 SOIL	Total			1,415.85					
			79-603-527-0000-6810 - PRJ DEVELOPMENT EXP:P25-0558SOIL HLT									
DI	DI	8265-HORSESHOE SEPTIC SERVICE	11/2025	245436	11/10/2025	333	150.00	Soil Health Event - Rental	1766			1
			79-603-527-0000-6810 - PRJ DEVELOPMENT EXP:P25-0558SOIL	Total			150.00					
			PROGRAM 527 -	P25-0558 SOIL HEALTH DELIVERY	Total		1,565.85					
			PROGRAM 528 -	C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF								
				79-603-528-0000-6807 - COST SHARE EXP-C25-0196 LP COLLABOR/								
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	2,880.00	Cost Share Reimb - Cover Crop	9-2025-3			1
DI	DI	14331-HAUER/JOSH	11/2025	245479	11/17/2025	333	21,532.50	Cost Share - Pit Closure				1
			79-603-528-0000-6807 - COST SHARE EXP-C25-0196 LP	Total			24,412.50					
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL									
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	15,567.13	Proj Development Hrs - Q3 2025	9-2025-3			1
			79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP	Total			15,567.13					
			79-603-528-0000-6849 - TECHNICAL ASSIST.EXP-C25-0196 LP COLL									
DI	DI	11431-DOUGLAS SWCD	11/2025	245431	11/10/2025	333	5,517.81	Technical Hours - Q3 2025	9-2025-3			1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-528-0000-6849 - TECHNICAL ASSIST.EXP-C25-0196 LP				Total	5,517.81					
		PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF				Total	45,497.44					
		PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF										
		79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV WATERSHED										
RE	RE	Todd County Soil & Water	11/2025	148420	11/10/2025	222	3,607.70 -	Reimb WCTSA Time - Stearns Cou				1
RE	RE	Todd County Soil & Water	11/2025	148575	11/19/2025	222	9,960.53 -	Reimb - 2025 Q#3 - Stearns Cou				1
		79-603-537-0000-5801 - REVENUE-C24-0088 SAUK RIV WATERSHED WBIF				Total	13,568.23 -					
		PROGRAM 537 - C24-0088 SAUK RIVER WATERSHED WBIF				Total	13,568.23 -					
		PROGRAM 538 - C25-0118 RED EYE WATERSHED IMLEM GRANT										
		79-603-538-0000-6807 - COST SHARE EXP-C25-0118 RED EYE IMP C										
DI	DI	17750-COLBY/JACOB	11/2025	245513	11/24/2025	333	870.00	Cost Share - Cover Crop				1
DI	DI	17750-COLBY/JACOB	11/2025	245513	11/24/2025	333	3,511.80	Cost Share - Cover Crop				1
		79-603-538-0000-6807 - COST SHARE EXP-C25-0118 RED EYE IMP GRANT				Total	4,381.80					
		PROGRAM 538 - C25-0118 RED EYE WATERSHED IMLEM GRANT				Total	4,381.80					
		PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS RE										
		79-603-541-0000-6810 - PRJ DEV EXP-C25-0169 T1:BIG SWAN PHOS										
DI	DI	17915-LUCAS/JEFF	11/2025	245488	11/17/2025	333	350.00	Drone Image & Video - Big Swan				1
DI	DI	14098-BIG SWAN LAKE IMPROVEMENT ASSOCIATION	11/2025	245507	11/24/2025	333	12,600.00	Cost Share Payment	Invoice #3			1
		79-603-541-0000-6810 - PRJ DEV EXP-C25-0169 T1:BIG SWAN PHOS RE				Total	12,950.00					
		PROGRAM 541 - C25-0169 TIER ONE: BIG SWAN LAKE PHOS RE				Total	12,950.00					
		PROGRAM 545 - CROW WING RIVER WATERSHED CWMP PHASE I										
		79-603-545-0000-6807 - COST SHARE EXP-C25-0310 CROW WING C										
DI	DI	18054-ASHBAUGH/LYLE	11/2025	245462	11/17/2025	333	806.25	Cost Share - Well Sealing				1
		79-603-545-0000-6807 - COST SHARE EXP-C25-0310 CROW WING C				Total	806.25					
		PROGRAM 545 - CROW WING RIVER WATERSHED CWMP PHASE I				Total	806.25					
		PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174										

SARAHK

12/4/25 7:24AM

Fund 79 - TODD SOIL &amp; WATER AGENCY FU

\*\*\*\* Todd County \*\*\*\*

## ACCOUNT ACTIVITY REPORT

From: 11/01/2025 Thru: 11/30/2025

Page 6

Report Basis: 1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER									
DI	DI	16439-SCHEVE/ALYSSA	11/2025	404181 11/07/2025	333	19.00	Overnight Training - Supper				1
DI	DI	11418-MASWCD	11/2025	245526 11/24/2025	333	405.00	MASWCDAnnualConvention-Scheve	Todd SWCD			1
		79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER									
				Total		424.00					
		PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174									
				Total		424.00					
		PROGRAM 563 - LOCAL WATER MNG GRANT									
		79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER PLAN									
RE	RE	Todd County Soil & Water	11/2025	148420 11/10/2025	222	1,783.00 -	Water Plan Levy - Todd County				1
		79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER PLAN									
				Total		1,783.00 -					
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)									
DI	DI	8265-HORSESHOE SEPTIC SERVICE	11/2025	245436 11/10/2025	333	300.00	Enviro Fest Porta-Potti Rental		1760		1
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)									
				Total		300.00					
		PROGRAM 563 - LOCAL WATER MNG GRANT									
				Total		1,483.00 -					
		PROGRAM 567 - BWSR COST SHARE GRANT									
		79-603-567-0000-5301 - MN GRANT(STATE C/S)									
RE	RE	MN State - MMB	11/2025	148391 11/06/2025	222	40,108.00 -	FY2026/2027 Conservation Deliv				1
RE	RE	MN State - MMB	11/2025	148391 11/06/2025	222	38,768.00 -	FY2026/2027 Conservation Contr				1
		79-603-567-0000-5301 - MN GRANT(STATE C/S)									
				Total		78,876.00 -					
		PROGRAM 567 - BWSR COST SHARE GRANT									
				Total		78,876.00 -					
		PROGRAM 586 - AIS PROGRAM									
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM									
DI	DI	16595-MOUND LAKE	11/2025	245446 11/10/2025	333	1,250.00	AIS CS Request-50% Total Cost	2025 AIS			1
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM									
				Total		1,250.00					
		PROGRAM 586 - AIS PROGRAM									
				Total		1,250.00					
		PROGRAM 599 - SAUK RIVER 1W1P									
		79-603-599-0000-5801 - REVENUE-SAUK RIVER 1W1P									
RE	RE	Todd County Soil & Water	11/2025	148575 11/19/2025	222	152.66 -	Reimb - 2025 Q#3 - Stearns Cou				1
		79-603-599-0000-5801 - REVENUE-SAUK RIVER 1W1P									
				Total		152.66 -					
		PROGRAM 599 - SAUK RIVER 1W1P									
				Total		152.66 -					
		DEPT 603 - S&W (FEEDLOT-CO MATCH)									
				Total		5,596.28 -					



Tran	Vendor	G/L	Receipt/Warrant					Invoice	Accr	
SC	Type	Mont	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis R1R2
Fund 79 - TODD SOIL & WATER AGENCY FUND Total						5,596.28 -				
59 Transactions 27 Accounts Final Total						5,596.28 -				





# ENVIROFEST 2025

BY JESSICA MOORE

This year Josh Votruba and I brought back the macroinvertebrate station to Envirofest. Before the event, Josh and I sampled these water bugs from the Swan River outlet in Pillsbury and another location just before it comes into Little Swan Lake. We were able to get variety for the kids to sort and learn about. Here at the stations, we worked on finding them and then learning about the environments they live in. We were also able to talk about how the different types of aquatic bugs can tell us about how healthy the ecosystem is.



I BROUGHT IN MY PERSONAL MICROSCOPE AND THE KIDS LOVED IT! THEY GOT TO SEE SOME OF THE SMALLER CRITTERS UNDER THE MICROSCOPE AND MOVING!





Some of the following species were found at these two sites:

Stonefly - *Perlidae*

Caddisfly -

Fingernail Clam

Predacious Diving

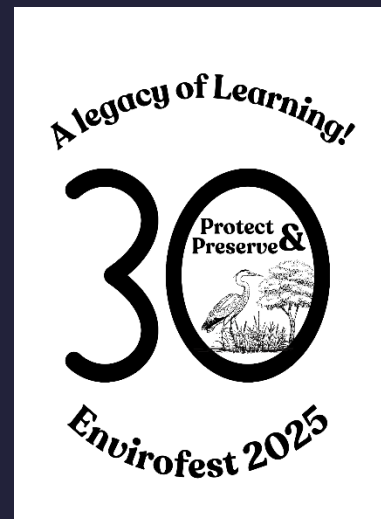
Beetles

Scuds

Mayfly nymphs

Dragonfly nymphs

And many more!







# Lovelace Pit Closure

## Location Information

Parcel Number	23-0001200
Township Name	Stowe Prairie
TWP, Range, Section	133-35-3
Major Watershed	Red Eye
Minor Watershed	13003 Wing River

## Project Information

Project Type	Engineered
Practice Types	Ag Waste Facility Closure
Project Codes	360
Field Technicians	Anton; Pratt
Engineering Assistance	JAA

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

### Resource Concern and Project Purpose Description

The goal of closing this abandoned Ag Waste pit is to protect groundwater and reduce bacteria to the Wing River. This pit was constructed pre- 1980s into sandy soils with wetlands at the base of the pit suggesting likely cross contamination of the Wing River through the water table. The base of the pit is 600 feet from the Wing River with wetland connectivity less than 30 from the base footprint. The landowner hired a contractor to close the pit. The contractor advised the landowner to get technical guidance from the SWCD before moving forward. Work ceased. The SWCD will require a test pit be dug to determine any prior contamination. No back work will be cost-shared. The landowner acknowledges that additional work may be required and paid out of pocket if contamination is found to remove all contaminated soils.

**Added Notes:** It was found that during excavation the pit was built above the natural peatland on the Wing River. The excavation site appeared bottomless, filled with peat, and the banks were collapsing into the basin. The majority of contamination had been successfully removed, but it would be dangerous to excavate any further. The District Manager reached out to the engineer who suggested that the only way to backfill without the risk of the machinery getting mired was to bring in granular fill which would allow the water table to fluctuate through the sandy particulates throughout the year while firming up the area enough for compaction. This granular fill had to be hauled in from a certified pit off site and was resulted in a more than \$20,000 increase from the original bid. Red Eye WBIF Technical team was informed, and the increase could be covered by the available funds remaining in the Red Eye WBIF C22-7830. See Amendment Request.

### Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. It was determined by the SWCD that the best case scenario was to work with the landowner concerning the sensitivity level of the location of the pit.

### Original Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
\$13,100 Braaten Aggregate	75%	Not to exceed \$9825

*Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources*

Lovelace Pit Closure Pay-Out, Submitted December 11, 2025 by Deja Anton



**New Total Cost-share**

**Amendment Request:**

**\$27,420.29**

**Final Invoice (s)**

**\$36,560.38**

**Funding Source**

C22-7830 Red Eye WBIF

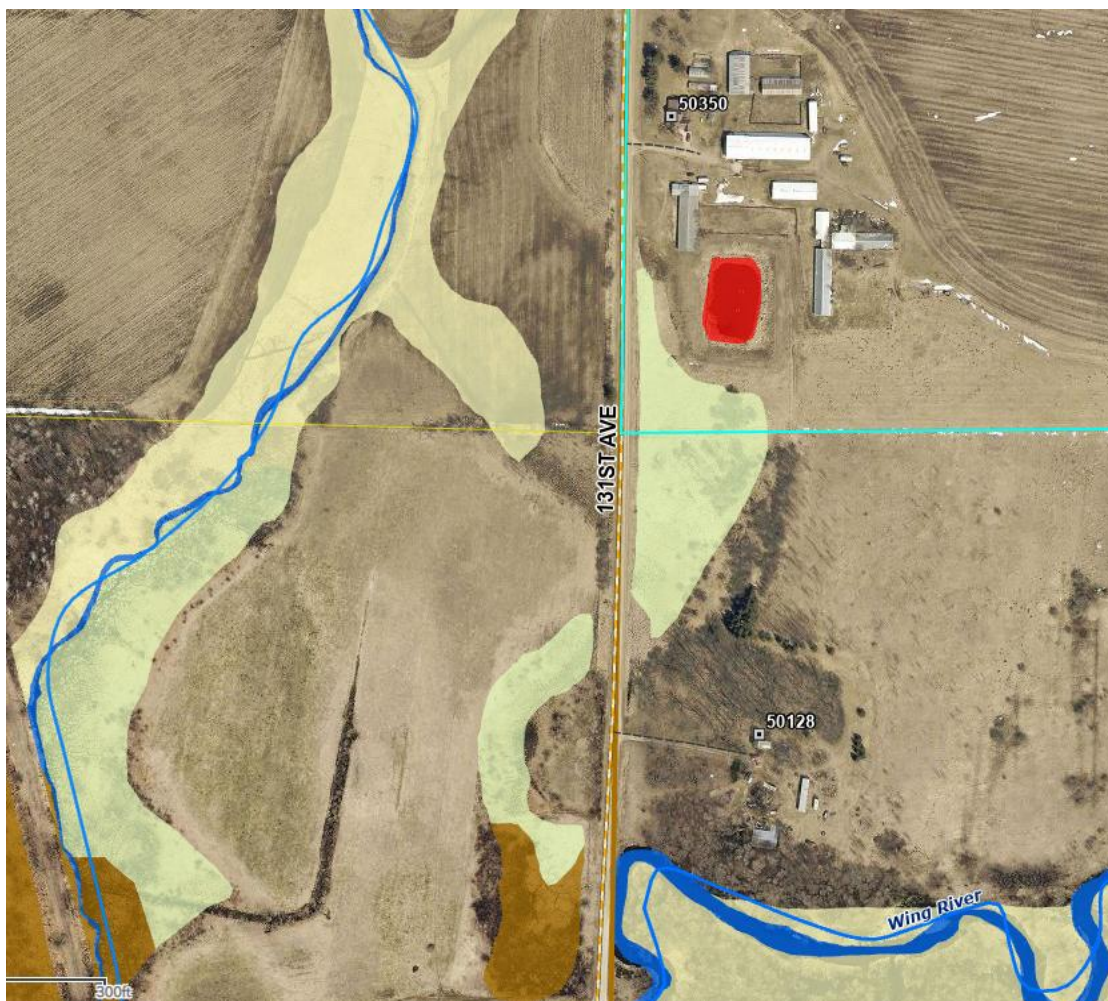
**\$27,420.29**

**Reductions**

	<b>After</b>
Nitrogen	6 lbs.
Fecal Coliform	3.74E +15
Phosphorus	7 mg/L

**Reduction Notes**

Todd SWCD Pit closure calculator  
based off of MPCA report



*Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources*

Lovelace Pit Closure Pay-Out, Submitted December 11, 2025 by Deja Anton





Mike called and said they ran into a problem. Part of the bottom of the pit must have been in peat ground and they tried to excavate the contaminated material out, groundwater kept coming in. There seemed to be no bottom to the peat and the sidewalls were collapsing into the hole as they tried to excavate. He sent many pictures. Below shows collapsing sides:



***Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources***

Lovelace Pit Closure Pay-Out, Submitted December 11, 2025 by Deja Anton





Mike asked if they could lay a big piece of fabric to try to prevent the peat from squishing up. Deja responded that that would not be desirable but that she would do some research on how to best handle the situation. Deja immediately called Ross Reiffenberger, P. E. WCTSA engineer to see if he had any experience with type of scenario. He said he had seen this before and the fabric would only force the water to the edges. The best option would be to bring in granular sand which the water could move through the different groundwater regimes across the year. He advised laying a 2-3 feet lift before compacting to prevent the machinery from sinking. And then lay another 2-3 feet of granular sand, compact again, eventually topping off with native soil for seeding. Any remaining contamination, we should take a loss on since percolation of the pit material has obviously been going on for years. Most of the heavy contamination was out. This would result in some substantial increases in pit closure cost.

***Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources***

*Lovelace Pit Closure Pay-Out, Submitted December 11, 2025 by Deja Anton*



*Above: It took 88 dump truck loads or 1,110 cubic yards of granular material to fill the peat hole.*



*Final closure pictures at seeding.*

***Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources***

Lovelace Pit Closure Pay-Out, Submitted December 11, 2025 by Deja Anton



# Birchdale TWP Outlet Stabilization Payout

Location Information		Project Information	
Parcel Number	NA- Alcott Drive	Project Type	Engineered
Township Name	Birchdale	Practice Types	Underground Outlet
TWP, Range, Section	127-34-Sect. 14	Project Codes	620
Major Watershed	Sauk River	Field Technicians	Anton
Minor Watershed	16034 Sauk Lake	Engineering Assistance	Widseth/ WCTSA

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

## Resource Concern and Project Purpose Description

Alcott Drive is an impervious roadway adjacent to the shoreline of Sauk Lake. The lake is impaired for sediment loading and phosphorus. Stormwater flows off the road to ditches that have recently been reshaped (2024). New transfer pipes under the road will be installed and with that, a restriction to the flow of water is created, increasing velocities and erosion at the outlet. This project will provide stable outlets to disperse energy across the rocks to reduce erosion and allow for settling of materials before it reaches the lake. All culverts outlet, lakeside.

## Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. Due to costs of the project, the township was less likely to install the proper armor and stabilization needed for the volume of water in spring melts and heavy storms.

## Funding Information

High Bid & Contractor Name	Cost Share %	Funding Amount
\$37,600 by MBC Drainage- already contracted for other road work	67%	\$25,124.78

<b>Final Invoice (s)</b>	\$37,600	<b>Cost Share Payment Amount</b>	\$25,124.78
<b>Funding Source</b>	FY24 State CC		\$25,124.78
	FY & Grant Name.		FY & Grant Name.

This project will close out this grant.

## Reductions

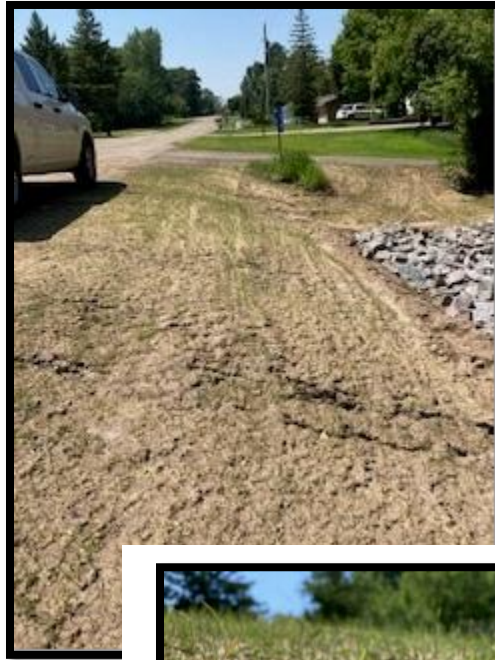
	After	Reduction Notes:
Sediment/TSS	9.72 Tons/year	
Phosphorus	8.27 lbs/year	BWSR Stream and Ditch

See attached.

*Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources*

Birchdale Alcott Drive Stabilization along Sauk Lake. Presented for Pay out, November 13, 2025 by Deja Anton





*Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources*

Birchdale Alcott Drive Stabilization along Sauk Lake. Presented for Pay out, November 13, 2025 by Deja Anton



## 2026 Todd SWCD Board Meeting Schedule

*Todd Soil and Water Board of Supervisors meet the second Thursday of each month at 8:30 a.m.*

*Agenda items due 1 week before meeting day*

Month	Day	Location
January	8	Historic Courthouse
February	TBD (Tuesday)	Joint Meeting with Commissioners
March	12	Historic Courthouse
April	9	Historic Courthouse
May	14	Historic Courthouse- Policy Review Meeting
June	11	Historic Courthouse
July	9	Historic Courthouse
August	13	Historic Courthouse
September	10	Historic Courthouse
October	8	Historic Courthouse, subject to change – Awards Luncheon Program.
November	12	Historic Courthouse, subject to change – Work Session Meeting.
December	10	Historic Courthouse

Approved by Todd SWCD Board of Supervisors on: \_\_\_\_\_



# Todd County Soil and Water Board Order 2025

Position	Name	Term Expires
Chairman	Wayne Wendel	12/31/2028
Vice Chairman	Dale Katterhagen	12/31/2026
Secretary	Barb James	12/31/2026
Treasurer	Tom Williamson	12/31/2026
Member	Larry Bebus	12/31/2028

# Todd County Soil and Water Board Order 2026

Position	Name	Term Expires
Chairman		
Vice Chairman		
Secretary		
Treasurer		
Member		

# Todd Soil and Water Board Supervisor Committee Assignments for 2025

<b>Liaison/Interview Committee</b>	Dale Katterhagen and Wayne Wendel	
<b>PC &amp; BOA Liaison</b>	Barb James	Alternate: Dale Katterhagen
<b>WCTSA Committee</b>	Tom Williamson	Alternate: Wayne Wendel
<b>County Comprehensive Plan Review</b>	Larry Bebus and Wayne Wendel	
<b>Local Work Group</b>	Dale Katterhagen	Alternate: Barb James
<b>1W1P for SRWD</b>	Tom Williamson	Alternate: Larry Bebus
<b>1W1P for Red Eye</b>	Wayne Wendel	Alternate: Barb James
<b>1W1P for Long Prairie</b>	Dale Katterhagen	Alternate: Barb James
<b>1W1P for Brainerd-Mississippi</b>	Larry Bebus	Alternate: Barb James
<b>1W1P for Crow Wing</b>	Wayne Wendel	Alternate: Barb James
<b>Finance Committee</b>	Larry Bebus and Barb James	

# Todd Soil and Water Board Supervisor Committee Assignments for 2026

<b>Liaison/Interview Committee</b>		
<b>PC &amp; BOA Liaison</b>		Alternate:
<b>WCTSA Committee</b>		Alternate:
<b>County Comprehensive Plan Review</b>		
<b>Local Work Group</b>		Alternate:
<b>1W1P for SRWD</b>		Alternate:
<b>1W1P for Red Eye</b>		Alternate:
<b>1W1P for Long Prairie</b>		Alternate:
<b>1W1P for Brainerd-Mississippi</b>		Alternate:
<b>1W1P for Crow Wing</b>		Alternate:
<b>Finance Committee</b>		

**RESOLUTION #**  
**THE SAUK RIVER WATERSHED COLLABORATIVE WATERSHED BASED IMPLEMENTATION FUND**  
**(WBIF) REVISED FY2024 WORKPLAN**

**WHEREAS**, [Collaborative Member] **adopted** the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

**WHEREAS**, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

**WHEREAS**, [Collaborative Member] entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of any modifications or additions to the biennial work plans to collaborative partner's governing boards.

**WHEREAS**, [Collaborative Member] has received notice from said Policy Committee that: 1) The revised fiscal year 2024 WBIF workplan has been reviewed on November 20<sup>th</sup>, 2025 and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

**NOW, THEREFORE, BE IT RESOLVED**, [Collaborative Member] hereby approves the submission of the Sauk River Watershed Collaborative's revised fiscal year 2024 workplan, attached as Exhibit 1, to the Minnesota Board of Water and Soil Resources.

**ALSO, BE IT RESOLVED**, The Stearns Conservation District adopts the revised fiscal year 2024 workplan, attached as Exhibit 1, upon approval of the Minnesota Board of Water and Soil Resources and the Sauk River Watershed Collaborative Fiscal Agent.

**Passed** [Collaborative Member board or supervisors] on this 11<sup>th</sup> day of December, 2025.

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[Collaborative Member] Chair

ATTEST: \_\_\_\_\_  
[Collaborative Member] Secretary

## Exhibit 1 – Sauk River Watershed Collaborative revised fiscal year 2024 Watershed Based Implementation Funds (WBIF) Workplan

The following is the proposed rewrite of the FY24 WBIF grant work plan to enable the SRWC to implement the activities outlined while allowing for some flexibility to respond to changes related to landowner willingness, urgent project requests, and known reallocation needs.

Two reallocations are incorporated:

1. City of Rockville Stormwater Project
  - a. \$15,000 to objective 13 from objective 3
  - b. \$20,000 to objective 13 from objective 4
  - c. \$20,000 to objective 13 from objective 11
  - d. Added total of \$55,000
2. Vails Lake and SRCOL Headwaters Feasibility Study
  - a. \$2,000 to objective 4 from objective 2
  - b. \$9,000 to objective 4 from objective 6
  - c. \$10,000 to objective 4 from objective 7
  - d. \$37,250 to objective 4 from objective 10
  - e. \$10,750 to objective 4 from objective 11
  - f. \$6,000 to objective 4 from objective 12
  - g. added total of \$75,000

### Objective 1: Project Coordination & Grant Management

**E-Link Activity Category:** Administration/Coordination

**Staff Time:** Yes

**WBIF:** \$52,190

**Staff Hours:** 600 hours

**Narrative:** The Sauk River Watershed District has been appointed as the Watershed Coordinator and Stearns County has been appointed as the fiscal agent on behalf of the Sauk River Watershed Collaborative (SRWC). Funding will be used to conduct the activities that are contained in the Collaborative Agreement and Fiscal Agent Agreement to administer and coordinate the collaborative's efforts.

### Objective 2: Project Development

**E-Link Activity Category:** Project Development

**Staff Time:** Yes

**WBIF:** \$78,000

**Staff Hours:** 400 hours

**Narrative:** Funding will be used to conduct project development with landowners for activities such as, but not limited to, landowner contacts, conducting site visits and investigations, completing contracting processes and other activities to advance project implementation in CWMP priority areas watershed wide that directly support or supplement the goals and outcomes of the CWMP. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

Funding will be used to conduct outreach and/or education activities with landowners that directly support or supplement the goals and outcomes of the CWMP. These activities include, but are not limited to, field days, BMP tours, and outreach materials. The goal is to encourage the implementation of appropriate BMPs by landowners. Funding will cover the costs of staff time to plan and coordinate events and associated outreach, promotional materials, as well as, event location costs, meals, speaker fees, event materials, invitations, and direct outreach including mailings to landowners and stakeholders in targeted high priority and priority areas. Topics may include, but are not limited to, soil health practices, private well (nitrate) screening clinics, irrigation management and groundwater protection, and stormwater management.

Activities will be targeted within the identified priority areas and along priority water resources on page 5-5 of the CWMP. Supports all actions in the implementation schedule. Deliverables are contact with 100 landowners and 25 engaged landowners.

8/2025 reallocation: \$2,000 to objective 4 per request by Stearns CD (Prior total was \$80,000)

### Objective 3: Supplies and Equipment

**E-Link Activity Category:** Supplies/Equipment

**Staff Time:** No

**WBIF:** \$75,000

**Narrative:** Funding will be used to acquire equipment, hardware, software, or supplies for including, but not limited to, street sweepers. Activities will be targeted within the identified priority areas and along priority water resources on page 5-5 of the CWMP and identified in the implementation schedule on pages 5-114 and 6-2. Deliverable is one piece of equipment.

Proposed activities will follow eligibility criteria as outlined in the Grants Administration Manual (GAM) and authorized by the FY24-25 WBIF Policy. Partners will confirm eligible activities with the BWSR BC overseeing this grant agreement. Any assurance measures or other criteria required of the BWSR will be followed prior to expenditure of funding. Specifically, grant funds will not be used for costs incurred for water quality monitoring such as, but not limited to, routine, baseline, diagnostic, or effectiveness monitoring. This includes both surface and groundwater monitoring activities.

8/2025 reallocation: \$15,000 to objective 13 per request by SRWD (Prior total was \$90,000)

## Objective 4: Planning and Assessment

**E-Link Activity Category:** Planning and Assessment

**Staff Time:** Yes

**WBIF:** 108,000

**Staff Hours:** 5 hours

**Narrative:** Funding will be used to conduct planning and assessment efforts including, but not limited to, watershed regulatory review, subwatershed assessments, hydrology and hydraulics study, urban stormwater plans, and stormwater pond treatment effectiveness study. Activities will be targeted within the identified priority areas and along priority water resources on page 5-5 of the CWMP and identified in the implementation schedule on pages 5-114, 5-115, and 6-8 through 6-11. Deliverable is three assessments, studies, or plans.

Proposed activities will follow eligibility criteria as outlined in the Grants Administration Manual (GAM) and authorized by the FY24-25 WBIF Policy. Partners will confirm eligible activities with the BWSR BC overseeing this grant agreement. Any assurance measures or other criteria required of the BWSR will be followed prior to expenditure of funding. Specifically, grant funds will not be used for costs incurred for water quality monitoring such as, but not limited to, routine, baseline, diagnostic, or effectiveness monitoring. This includes both surface and groundwater monitoring activities.

8/2025 reallocation:

- \$20,000 to objective 13 per request by SRWD (Prior total was \$53,000)
- added \$75,000 from objectives 2, 6, 7, 10, 11, 12 per request by Stearns CD (Prior total was \$33,000)

## Objective 5: Education and Outreach

**E-Link Activity Category:** Education/Information

**Staff Time:** Yes

**WBIF:** \$80,000

**Staff Hours:** 5 hours

**Narrative:** Funding will be used to conduct outreach and/or education activities with landowners that directly support or supplement the goals and outcomes of the CWMP, including but not limited to expanding Adopt-a-Drain program across the watershed, and develop watershed-wide messaging to promote watershed stewardship. Activities will be targeted within the identified priority areas and along priority water resources on page 5-5 of the CWMP and identified in the implementation schedule on pages 6-12. Deliverable is 15 promotions.

## Objective 6: Technical & Engineering Assistance

**E-Link Activity Category:** Technical/Engineering Assistance

**Staff Time:** Yes

**WBIF:** \$178,800

**Staff Hours:** 2000 hours

**Narrative:** Funding will be used to conduct technical and engineering assistance including, but not limited to, technical site assessments, surveys, preliminary analysis and design, final design, construction supervision, installation, inspection, and completion of projects from a licensed professional engineer or staff with appropriate NRCS Job Approval Authority for the specific practice. Funding may be used to hire additional, or supplement, staff or consultant to assist with survey and design work. Practices will be designed according to the NRCS FOTG, MN Stormwater Manual, Blue Thumb Guide, or professional engineering standards. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

Activities will be targeted within the identified priority areas and along priority water resources on page 5-5 of the CWMP. Supports all actions in the implementation schedule.

## Objective 7: Agricultural Practices

**E-Link Activity Category:** Agricultural Practices

**Staff Time:** No

**WBIF:** \$129,375

**Match:** \$21,093.75 landowner fund

**Narrative:** Funding will be used to provide cost-share for construction-related costs of structural agricultural practices, including but not limited to, WASCObS, grassed waterways, and grade stabilizations. Budgeted amount will fund approximately 5 best management projects. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, and tributaries upstream to SRCOL.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

8/2025 reallocation: \$10,000 to objective 4 per request by Stearns CD (Prior total was \$139,375)

## Objective 9: Livestock Waste Management

**E-Link Activity Category:** Livestock Waste Management

**Staff Time:** No

**WBIF:** \$140,000

**Match:** \$35,000 landowner fund

**Narrative:** Funding will be used to provide cost-share for livestock waste management practices, including but not limited to, feedlot fixes, pit closure, and grazing systems. Budgeted amount will fund approximately 1 best management project. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, and tributaries upstream to SRCOL.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

## Objective 10: Non-Structural Management Practices

**E-Link Activity Category:** Non-Structural Management Practices

**Staff Time:** No

**WBIF:** \$61,500

**Match:** \$937.50 landowner fund

**Narrative:** Funding will be used to enroll acres in ecological or other practice types that are non-structural in nature including, but not limited to, cover crops, conservation tillage (reduced tillage, no till), residue management, nutrient management, prescribed grazing, ecological plantings, and perennial plantings. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy.



Budgeted amount will fund approximately 1000 of acres of best management practices. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, and tributaries upstream to SRCOL.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

8/2025 reallocation: \$37,250 to objective 4 per request by Stearns CD (Prior total was \$98,750)

## Objective 11: Streambank or Shoreline Protection

**E-Link Activity Category:** Streambank or Shoreline Protection

**Staff Time:** No

**WBIF:** \$236,000

**Match:** \$53,437.50 landowner fund

**Narrative:** Funding will be used as cost-share for constructed practices using vegetation or structures to stabilize and protect banks and beds of streams, lakes, or excavated channels against scour, erosion, or stream crossing. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy.

Budgeted amount will fund approximately 600 linear feet of streambank or shoreland restoration practices including, but not limited to, floodplain benches, shoreland restoration projects, bank stabilization projects, upland gully/rill erosion projects, and ravine erosion. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, and tributaries upstream to SRCOL.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

8/2025 reallocation:

- \$10,750 to objective 4 per request by Stearns CD (Prior total was \$266,750)
- \$20,000 to objective 13 per request by Stearns CD & SRWD (Prior total was \$256,000)

## Objective 12: Wetland Restoration

**E-Link Activity Category:** Wetland Protection

**Staff Time:** No

**WBIF:** \$19,000

**Match:** \$4,750 landowner fund

**Narrative:** Funding will be used as cost-share for constructed practices to restore wetlands. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy.

Budgeted amount will fund 1 wetland project to treat about 40 acres. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, and tributaries upstream to SRCOL.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

8/2025 reallocation: \$6,000 to objective 4 per request by Stearns CD (Prior total was \$25,000)

## Objective 13: Urban Stormwater Practices

**E-Link Activity Category:** Urban Stormwater Practices

**Staff Time:** No

**WBIF:** \$55,000

**Match:** \$50,000

**Narrative:** Funding will be used as cost-share for constructed practices to address urban stormwater. Practices will be selected using modeling, pollutant reduction estimates, landowner willingness, best professional judgement, and the SRWC JPC policy.

Budgeted amount will fund 1 stormwater project of practices including, but not limited to, stormwater treatment basin, piped outlet stabilized with rip-rap. Activities will be first targeted in the following HSPF reaches Osakis 3, 10, 22; Sauk Lake 30, 43, 50, 54, 70, 71, 72, 73, 75, 77, 79, 100; Centre Sauk 110, 130, 181, 190, 221; GUS Plus 157, 159, 230, 241, 242, 243, 245; Chain of Lakes 370, 375, 381, 383, 385, 388, 389, 392, 394, 400, 411, 420, Mini Metro 461 to accomplish actions within each management district's implementation schedule in CWMP to address targeted resources are JD2, Sauk River, Lake Osakis, Sauk Lake, Ashley Creek, Fairy Lake, CD44, Getchell Creek, SRCOL, tributaries upstream to SRCOL, and Pleasant Lake.

Technical assistance and engineering may be provided through Objective 6: Technical & Engineering Assistance. Partner JAA documentation may be requested from individual offices to verify technical signoffs, where applicable.

8/2025 reallocation: \$55,000 to objective 13 from objectives 3, 4, & 11 per request by Sauk Watershed District.